

Minutes | DRAFT for Sign Off

Meeting: Payments Strategy Forum

Date / Time: 16th December 2016 | 10.00 am to 1.00 pm

Ai.0 Welcomes; objectives; apologies; conflicts of interest

- The Chair welcomed Members to the first meeting of the next phase of the Forum and reiterated that the focus is now on taking the Strategy and progressing, at pace, the first stage of implementation.
- The Chair advised that the focus of the meeting was to establish the governance; working structures; resourcing and funding arrangements for 2017.
- The Chair welcomed the following new Members of the Forum:
 - Brendan Pielow, Cabinet Office
 - Hamish MacLeod, Mobile UK
 - Paul Horlock, Nationwide who will act as a point of co-ordination between the Forum and API Implementation Entity (introduced in absentia).
- The Chair advised that the following Members have now stepped down from the Forum, :
 - Adam Marshall, British Chambers of Commerce
 - Nick Davies, DWP (replaced by Brendan Pielow as Government User Representative)
 - Lisa Felton, Vodafone (replaced by Hamish Macleod as telecoms representative)
 - Tom Ironside, BRC (who is seeking a replacement to represent the retailer community).

Ai.1 Strategy launch

- The Forum Secretariat provided an overview of the media coverage following the launch of the final Strategy. The Chair advised that she was pleased with the tone and breadth of coverage, but cautioned that while this raised the profile, it also raised the expectations of the Forum to deliver the Strategy.
- Forum Members commented they were happy with the launch event and the media coverage. They found it well received, both internally and within their respective organisations and the wider media.
- Forum Members noted that the wide national media coverage indicated the end-user solutions, especially Request to Pay and Confirmation of Payee, were tangible and resonated with the general public.
- Forum Member Brendan Peilow noted Government departments across Whitehall and at a Ministerial level needed to be more engaged and joined up. He advised that he would progress this internally.

Ai.2 Forum Terms of Reference

- The Payments System Regulator (PSR) provided a brief overview on the Terms of Reference (ToR).
- Forum Members had a number of specific observations, which the PSR advised they would consider for inclusion. These were:
 - Language to be included that is consistent with the final Strategy position on cards
 - Principles to be updated to reflect those from the final Strategy.
 - Clarity to be added on 'Scope, Deliverables and Activities' of the NPA on what action incentives would likely produce.
 - Language to be added to address privacy concerns, noting that these should be considered in the design and that reasons would always be given for data collection.
 - FFAUK to be listed as a potential candidate to take forward Financial Crime education and awareness.
 - Wording to be introduced to ensure early engagement with the New Payment System Operator (NPSO) before formal handover to ensure smooth transition and handover.

ACTION: PSR to update the Forum ToR to reflect the comments

- The Chair advised that although these were the PSR ToRs, the Forum would be able to create their own working principles, objectives and vision to align with these.

Ai.3 Forum Working Structures

- The Chair advised that she had worked with the Secretariat and spoken to Forum members to develop the Working Structures and to identify appropriate Co-Chairs and Work Stream Leads. The Forum Secretariat presented the slides providing an overview of the proposed structures and supporting ToRs.
- The Chair advised her selections for the Working Group Co-Chairs and Work Stream leads, advising she expected all names to be confirmed in January:
 - NPA Design Authority Co-Chairs – Phillip McHugh and Otto Benz
 - User requirements and rules – Sian Williams and Faith Reynolds (*considering*)
 - NPA Pilot and Transition design – Carlos Sanchez and Michael Maier
 - Implementation and CBA – Paul Horlock and Mike Smith
 - Economic Model and Funding – Brendan Peilow and Hamish MacLeod (*both considering*)
 - Financial Crime, Security and Data Working Group Co-Chairs – Russell Saunders and Neil Lover.
- Forum Members agreed these selections and thanked the Members for taking the roles
- Forum Members agreed the 'high level' working structure and ToRs subject to the following amendments:
 - Change the name of from 'Authority'
 - Additional text to be added to the NPA ToR on alignment with NPSO

ACTION: The Chair and the Secretariat to consider a new name for the Design Authority

ACTION: Forum Secretariat to update the NPA Terms of Reference and issue to the Co-Chairs

- The Chair asked the Co-Chairs to develop their own plans and consider what capability and resource they might need ahead of the next Forum meeting.

ACTION: Co-Chairs to develop their own plans to be presented at 30th January Forum

ACTION: Co-Chairs to identify their resource requirements and work with the Secretariat to communicate to the Payments Community

Ai.4 Resourcing and funding

- The Chair advised on the importance of appointing a qualified and value for money 3rd party consultant.
- Forum Member, Russell Saunders, provided an update on his and the Forum's engagement with the 3rd party consultants and that good progress was being made.
- Forum Member, Sian Williams, provided an update on the role of Toynbee Hall, advising they have agreed to continue as the contracting party.
- Forum Members discussed the funding options and agreed that funding for the next stage of work (January – March 2017) to be more inclusive than just the four large banks represented on the Forum. It was agreed that an email be sent to the Payments Community to ask for voluntary contributions.
- On the funding model for April to December 2017, it was agreed Russell Saunders and James Emmett would consider options and present back to the January 30th Forum meeting.
- It was noted that long term funding of the NPA would be considered by the NPA Design Group and should form part of the blueprint. When discussing longer term funding it was acknowledged that users of the systems will ultimately fund.

ACTION: Secretariat to email Payments Community seeking voluntary financial contributions

ACTION: Russell Saunders and James Emmett to consider funding options for April – December 2017 and present to the January Forum

- Forum Members raised concerns about the Intellectual Property Rights (IPR) of the work being undertaken.

ACTION: Secretariat to consider the IPR concern and revert back to the Forum

- The Forum Members agreed that the lead of the Economic Model and Funding work stream will need to deliver a proposal to the next Forum.

Ai.5 AOB

- The Chair advised that the date of the next meeting has been changed to the 30th January 2017
- The Secretariat advised they would circulate minutes of the November Forum meeting

ACTION: Secretariat to circulate minutes of the November Forum meeting alongside these minutes.

DRAFT

ANNEX 1 – Attendance List

Apologies:

Alan Smith – Head of Payments and Banking Services, Post Office
Carlos Sanchez – CEO, Orwell Group
Katherine Horrell – Group Treasurer, Centrica
Marion King – Group Director of Payments, RBS
Mark Lyonette – Chief Executive, Cornerstone Mutual Services
Paul Horlock – Head of Payments, Nationwide
Ruth Wandhofer – Global Head for Regulatory and Market Strategy, Citi Bank
Thaer Sabri – Chief Executive, Electronic Money Association
Observer - Financial Conduct Authority

Attending:

Members

Ruth Evans - Chair, Payments Strategy Forum
Becky Clements – Head of Payment Operations, Metro Bank
Brendan Peilow - Crown Representative (Banking and Payments), Cabinet Office
Carl Pheasey – Head of Policy, Money Advice Service
Faith Reynolds – Member, Financial Services Consumer Panel
Hamish MacLeod – Chair, Mobile Broadband Group
James Emmett – Chief Operating Officer, HSBC
Michael Maier – Chief Operating Officer, Fidor Bank
Mike Smith – Commercial Director, Raphaels Bank
Neil Lover – Head of Payments and Financial Crime, Coventry Building Society
Otto Benz – Director, Strategic Payments, Virgin Money
Philip McHugh – Chief Executive, Barclaycard Business Solutions
Russell Saunders – Managing Director, Global Payments, Lloyds Banking Group
Sian Williams – Head of Financial Inclusion, Toynbee Hall

Observers

David Bailey, Bank of England
Dora Guzeleva, Payment Systems Regulator
Paul Smith, Payment Systems Regulator

Working Group Support

Andrew Ducker, Lloyds Banking Group
Jane Barber, RBSG

Secretariat

David McPhee
Michaela Costello